



Property Tax Exemption Application Long Form

District of Lake Country
10150 Bottom Wood Lake Road
Lake Country, BC V4V 2M1
t: 250-766-5650 f: 250-766-0116
lakecountry.bc.ca

Please read the attached Property Tax Exemption Policy, paying particular attention to “Eligibility Criteria” and “Limitations.” The onus is on you to clearly demonstrate how you are eligible for a permissive tax exemption from the Council of the District of Lake Country.

APPLICANT INFORMATION

Date: _____

Name of Group: _____

Contact Person: _____

Mailing Address: _____

City: _____ Prov: _____ Postal: _____

Phone: _____ Fax: _____

Cell: _____ Email: _____

BOARD OF DIRECTORS (or attach separate listing)

Officer # 1:	Position:	Phone:
_____	_____	_____
Officer # 2:	Position:	Phone:
_____	_____	_____
Officer # 3:	Position:	Phone:
_____	_____	_____

Province of BC Society Registration #: _____ Date of Incorporation: _____

CHECKLIST (each application must be accompanied by the following attachments)

- The organization’s most recent Financial Statements, including an Operating Statement and a Balance Sheet, or equivalents.
- The organization’s most recent Budget of revenue and expenditures, together with comparatives for the previous 12-month fiscal period. Please show capital expenditures separate from operating expenditures.
- Proof of good standing with the registrar under the Society Act of BC.
- Other pertinent information in support of your request.

PROPERTY , FACILITIES & ORGANIZATION INFORMATION

1. Roll #: _____
2. Legal Description: _____
3. Civic Address: _____
4. Registered Owner(s): _____

5. Attach a site plan of the property that uses an appropriate scale, showing the following:

- Property boundaries and dimensions
- Location and size of every building (if more than one building, label as number 1, 2, 3 etc.)
- Location and size of parking lots
- Location and size of major landscaped areas
- Location and size of undeveloped land
- Location and size of other major property uses

6. For every building identified, indicate all use(s) within each building. Please explicitly identify any caretaker's residence, church manse, or other residential units where occupation is more than seasonal:

Building # 1: _____

Building # 2: _____

Building # 3: _____

Building # 4: _____

7. What is the primary use of your property (including buildings)? What are all of the secondary uses??

8. What is the benefit to the community and the residents of Lake Country? How does your property and organization's use of the property directly benefit the community?

9. Is membership in your organization and/or use of your property reasonably open to all Lake Country residents? Explain.

10. What are the goals, objectives and principles of your organization?

11. If your organization is a community hall or a camp, is your property made reasonably available to the District's Parks and Recreation Department for the scheduling of community recreation programs? Explain.

12. Is your organization and property in compliance with all municipal bylaws and policies? Explain.

DECLARATION

On behalf of the organization, I (***a signing officer of the organization***) hereby declare that all the information presented and provided with this application is true and correct.

Signature

Print Name

Date

Position

Phone

PLEASE FORWARD BEFORE THE END OF THE 2ND WEEK IN AUGUST TO:

Attention: Chief Financial Officer
District of Lake Country
10150 Bottom Wood Lake Road
Lake Country BC V4V 2M1
finance@lakecountry.bc.ca

Please notify the District of Lake Country if the use or the ownership of the property changes in the future. A new tax exemption application will be required.