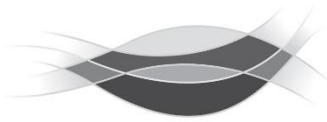


PROJECT NAME	
COMPANY NAME	
PROJECT MANAGER	
LOCATION	
SUBMISSION DATE	
*Note	<p>The project engineer on record is required to review and sign off on the tie-in plan.</p> <p>The tie-in plan must be submitted a minimum of 30 days prior to the tentative tie-in date.</p>
TIE-IN PLAN	<p>Provide a step by step procedure: (Including activities required before, during, and after the tie-in)</p>

PARTS LIST	Provide a list of fittings and materials needed: (Include spare parts you will have on hand in case they are needed)
RISK IDENTIFICATION AND MITIGATION PLAN	Identify risks associated with this tie-in and what steps are being taken to mitigate:
SCHEDULE	Provide a tentative schedule for a pre-meeting, shutdown day, and the timing expected for tie-in to be complete and water can be turned back on.
NOTIFICATIONS/ PROPERTIES IMPACTED	Attach a list of properties impacted by the shutdown, a copy of the notification, and when they will be notified of the shutdown (suggested template attached):

LIST OF PERSONNEL AND QUALIFICATIONS	Identify the lead personnel that will be on site conducting the tie-in, including contact information. List their experience in conducting tie-ins of similar nature:
DRAWING	Sketch or attach a drawing that shows how the tie-in will be constructed. For complex or larger diameter piping the District may require an engineered sealed drawing.



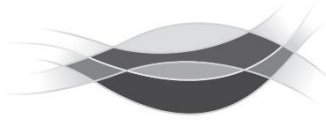
LAKE COUNTRY

WATER WILL BE OFF IN YOUR NEIGHBOURHOOD

ON: _____ **AT** _____

FOR _____ **Hours**

If you require more information, please call _____
at _____



LAKE COUNTRY

NOTICE OF WATER SHUT OFF

WATER WILL BE OFF IN YOUR NEIGHBORHOOD

ON: _____ **AT** _____

FOR _____ **Hours**

If you require more information, please call _____
at _____